

JTL
TRAINING PEOPLE
Learning News



Hi {{Recipient.FirstName}}

Welcome to the July issue of JTL Learning News, the last newsletter of this academic year. In this issue, you will find an important reminder about completing your Functional Skills. Remember, you can't complete your apprenticeship without passing these. In addition, we have included some revision tips to help you with exams and a link to the latest 'You Said, We Did' poster. We've also included a reminder to do your Prevent learning along with a helpful video 'Run, Hide, Tell' which is important for you to watch. Finally, for those of you coming to the end of your apprenticeships, we've included some career progression options for you to consider.

Latest updates

Have you done your functional skills?

As the end of the academic year approaches, we are keen to support as many apprentices as possible to complete their functional skills maths, English and ICT which are a key stepping stone towards achieving your apprenticeship.

Our team have been busy calling and texting learners who don't already have the required qualifications in order to book revision sessions and tests.

If you haven't got around to replying to the text or voicemail, please do. We have courses running right up to the end of August so there is still time to book.



Exams coming up?

Here are our top 3 revision tips

Exams may be just around the corner and revising can be difficult at the best of times. It is easy to develop bad revision habits, so here are the top 3 revision tips from the Additional Learning Support team to support your achievement and minimise stress.



1. Get organised – it can be difficult to fit revision around work, college and family life so use a revision timetable to focus on what needs to be done. Block out times you are available to study (be realistic) and times you aren't. Add what needs to be completed in each revision session, breaking down topics helps, then display your plan somewhere you can see it (and therefore more likely to stick to it!). Electronic revision timetables are also available; check out [Get Revising](#) and the [BBC Bitesize](#) for some free planners, or apps like **Timetable** or **My Study Life**.

2. Repetition – don't just revise a topic once and move on. Complete regular refreshers and pay extra attention to areas you are weaker at or the topics your mock assessments flagged up. Keep shortening your revision notes each time to revisit a topic so your mind continues to interact with what needs to be remembered.



3. Create a positive mindset - Set manageable goals that will help you stay motivated and get something out of every revision session. Start each study session with a positive affirmation such as, 'today, I am going to achieve...'

Remember, sitting exams can be a stressful time and if you are struggling it is important to talk to someone. JTL is partnered with the Electrical Industries Charity, offering free and confidential support services via telephone **0800 652 1618** or email support@electricalcharity.org

You said we did!



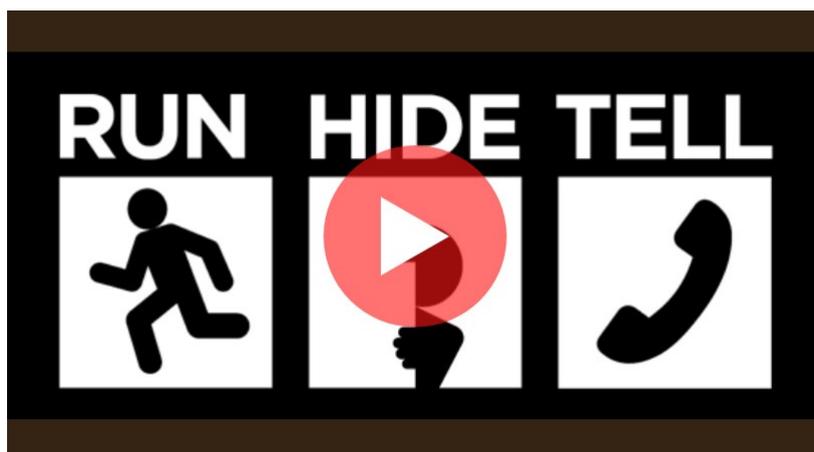
The latest 'You Said, We Did' improvements poster is now available following the remote learner voice survey carried out in Spring 2021.

[Take a look at the poster >>](#)

Prevent & British Values learning

You've done your Prevent & British Values learning, that's your responsibility over right? ...Wrong! Preventing terrorism is something that we can all play a part in.

The threat of terrorism in the UK is real, but with a little knowledge you can increase your safety and help protect yourself against a terrorist attack. **Watch the video below** to find out how to stay safe when you're out and about and how to report any suspicious behaviour that could be connected to terrorism.



Communities defeat terrorism. Police need the help and support of individuals, businesses and communities across the UK to remain alert and maintain the safety and security of those places where we live, work and socialise.

If you see or hear something unusual or suspicious, trust your instincts and **ACT** (Action Counters Terrorism) by reporting possible terrorist activity in confidence, or call the anti-terrorist hotline on **0800 789 321**. Specially trained officers will take it from there. In an emergency, or if you need urgent police assistance, you should always dial 999. Any piece of information could be important, so it's better to be safe and report anything you see. You can help the police prevent terrorism and save lives.

If you any concerns within JTL please advise the Safeguarding Team – safeguarding@jtltraining.com **01689 884120**.

Crowded places, events, public transport, and iconic locations throughout the country are some examples of locations that could be potential targets.

You're familiar with your workplace and surrounding area, so you're ideally placed to spot when something is amiss. It is vital to remain vigilant, trust your instincts and report possible terrorist activity to the police.

And if you haven't done your Prevent learning for this year yet, head over to your Smart

Assessor portfolio to complete it.

About to complete your Level 2 Plumbing? Get yourself Gas Safe registered



If you are about to complete your Level 2 Plumbing Apprenticeship, you may be interested in progressing to our Level 3 Gas Engineering Operative Apprenticeship. The course will usually take two years, but if you've already got a plumbing qualification, then the length of the course may be shorter.

By the end of the apprenticeship, gas engineers will be registered on the Gas Safe® Register as competent to undertake work on at least four appliances.

Successful apprentices are eligible for membership with the Institution of Gas Engineers and Managers (IGEM) and professional registration as an Engineering Technician (EngTech).

[Find out more >>](#)

Upgrade your electrical skills with CompEx

If you are about to complete your Electrical Apprenticeship, you may be interested in enhancing your skills, career prospects and earnings potential by developing your competency to work in explosive atmospheres.

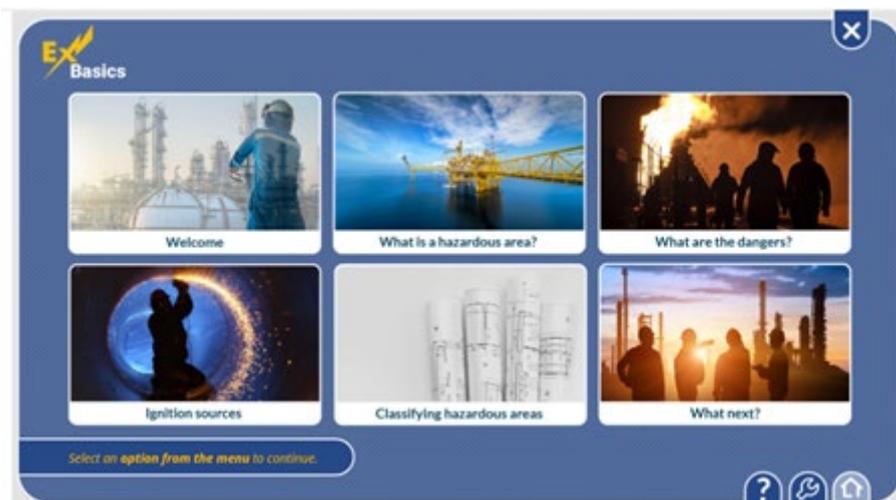


The **ExF Foundation** qualification offered by CompEx (part of the JTL Group), provides an introduction for electricians into working safely and competently in atmospheres that contain potentially explosive gases, vapours or dusts, which can be found in a variety of industry sectors.

The theory-only course, which takes between one and two days to complete, provides you with the basic awareness and understanding of the key aspects of working in and around hazardous areas. It also serves as a foundation if you wish to develop your knowledge before undertaking more in-depth CompEx qualifications.

[Find out more >>](#)

Test yourself with IntroEx - free digital tool



You can test your basic understanding of explosive atmospheres with CompEx's free digital tool 'IntroEx', hosted on the CompEx website. The

IntroEx takes approximately 20 minutes to complete and provides an overview of some of the basic principles of explosive atmospheres. The content covers five elements including 'What creates a fire or explosion?' and 'Examples of common ignition sources'.

[Test your knowledge >>](#)

And finally ...

So, that's all from us for now, and we'll be in touch with you again in the autumn, if you are continuing into another year.

Remember, if you have any general questions or concerns about your learning over the summer period, please contact your Training Officer or call JTL's customer services team on **0800 085 2308**. You can also email info@jtltraining.com.

In the meantime, we hope you get some time off from work and studies over the summer to enjoy yourself, and, if you're supporting England in the Euro 2020 Championship, we also hope you enjoy the final on Sunday against Italy. It's set to be an epic match ...'Com'on Eng-er-land! Whoop whoop!'

**With best wishes,
From the JTL Team**

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